The MSSHRM Program is an online program that may be completed on a part-time basis only and is designed specifically for highly motivated individuals. Students complete the program fully online and each course is offered in an 8-week module, with the exception of MHC 797, the capstone course. The intent of the program is to accept only those students who have a high probability of successfully completing the graduate program. Students in the program benefit from weekly, synchronous online class sessions with classmates and their instructor.

The MSSHRM Program at Saint Joseph's University follows an online course sequence and students can begin the program in the fall, spring or summer semester.

**Learning Goals and Objectives**

**Strategic Integration of Human Resources:** Students will understand and apply knowledge of Human Resources' integrative, strategic business partner function to all levels and operations of the organization.

**Leading Change in Human Resources:** Students will acquire and apply leadership and change agent skills necessary to increase an organization's capacity for change.

**Functional Human Resources Skills:** Students will learn skills germane to success as a Human Resources professional including: survey administration, program evaluation, and human resource information systems.

**Employee Advocacy in the Ignatian Tradition:** Students will learn and demonstrate knowledge regarding the central role of employees in Human Resources. Moreover, in line with Ignatian values underpinning the program, students will learn to balance "compassion" and "justice" in dealings with employees of the organization.

**Curriculum**

The MSSHRM online curriculum consists of 30 credits (10 courses) that are designed to cover the common body of knowledge required in the field of human resources and human capital management. The depth and breadth of courses allow students to develop expertise that allows the leveraging of people assets within an organization.

The final core course in the program (MGT 797 Managing Human Capital: Strategy and Application) is the capstone of the MSSHRM curriculum, in which students integrate the theories and practices studied throughout the degree and apply their knowledge in the field. This course requires a capstone project offered in a 16 week module.

**Program Course Schedule**

Each of the 10 program courses is offered in an eight-week online module (with the exception of MHC 797).

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MHC 667</td>
<td>Human Resource Fundamentals</td>
<td></td>
</tr>
<tr>
<td>MHC 560</td>
<td>Strategic Human Cap&amp;Talent Mgt</td>
<td></td>
</tr>
<tr>
<td>MHC 561</td>
<td>Human Cap Research Meas&amp;Metric</td>
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</tbody>
</table>

**Course Sequence**

Core courses in the MSSHRM Program are designed to ensure that courses are integrated and build students' cumulative knowledge to achieve the overarching objective of the program - to create strategic leaders.

MHC 667 and MHC 560 are the first two courses completed in the program. MHC 797 is taken in the student's last, or second to last, semester. The remaining seven courses can be taken in any sequence throughout the program.

**Sequence of Synchronous Online Courses**

The MSSHRM Program offers a sequenced, online curriculum that requires students to participate in live, online course sessions once a week, per module. These online sessions are typically held in the evening, after 6pm.

**Grading, Probation, Dismissal, and Failure**

The grading system in effect at Saint Joseph's University will apply to courses in the Master of Science Program. As per University guidelines for graduate study, a student enrolled in a Master of Science program who receives a single grade of C or below for three (3) credit hours will receive a warning letter. Students who receive a grade of C or below for six (6) credit hours will be placed on academic probation and will be so notified in writing. Students who receive a grade of C or below for nine (9) credit hours will be dismissed from the program.

Graduate students must fulfill all credit hour requirements for the Master of Science degree. Each candidate for graduation must have at least a 3.0 cumulative GPA, no more than two grades of C, and no F grades outstanding in order to be certified for graduation. All courses attempted/ completed remain on a student's transcript and each grade earned will calculate into a student's cumulative GPA. The student, with support from the Program Director and Student Records Offices, is responsible for monitoring their own academic progress throughout the course of the program.

**Retention Processes and Policies**

Students enrolled in the M.S. in Strategic Human Resource Management have six years to complete their M.S. degree from Saint Joseph's University. This six-year limit begins with the student's first core course registration. Extensions beyond this limit may be made only with the approval of the Dean, and only for unusual and serious circumstances.

Students who exceed the time limit to complete the M.S. Program will be dismissed from the program. Such students may reapply for admission into the program as new students and start the program with no credit from previous courses taken.

**Transfer of courses**

Students may transfer up to six credit hours (2 courses) towards the MSSHRM degree from an accredited college or university, provided...
the student earned a grade of B or better and courses align with the coursework in the MSSHRM Program. All transfer of credits requires approval by the Chair of the Management Department.